

ARISTOCRAT RANCHETTE WATER PROJECT, INC.
MONTHLY BOARD MEETING
JANUARY 15, 2020

The meeting was called to order 7:00 P.M.

PRESENT: President: Wayne Morrow, Vice President Esta Langlais, Directors: Anita Owens, Taw Tamlin, Paul Echternacht and Hurshell Malone were present. JoDee Shultz-Hancock was absent. Also, in attendance: Member Trudy Wise.

It was determined that there were enough board members present to have a quorum.

A motion was made by Taw Tamlin to approve the presented agenda. This motion was seconded by Esta Langlais. This motion passed.

A motion was made by Paul Echternacht to accept the Reading and Disposal of any unapproved minutes. This motion was seconded by Esta Langlais. This motion passed.

The President acknowledged member Trudy Wise and questioned her reason for attending. Her reply was "general interest".

NEW BUSINESS-ADMINISTRATION:

Administrator reported the following:

Web Site was live and accepting payments starting January 15th.

Accounting/Bookkeeping made the transfer to QuickBooks Online

The Financial Report continues to be redesigned and the latest information was discussed.

Chart of Account issues were discussed, and that subject will continue to be worked on.

Estimated budget accuracy hinges on the clean up of the Chart of Accounts and work on that continues.

The Audit is poised to start moving forward pending the above-mentioned work being completed.

Purchase and Inventory procedures are being integrated with the use of the MaintainX application. This work is underway.

The need for discussion on a rate increase was again brought up and talk of an interim increase was submitted. This ties into tap expansion, and the setting of tap fees. This discussion was tabled for the next meeting, pending more information in how this relates to the "big picture" expansion plans. An Action item for next meeting was created after a meeting with Element Engineering can be held. This meeting to cover 3rd filing and the future expansion.

Another Action Item was created; the completion of new by-laws draft to be presented at the next meeting.

The GIS system was briefly discussed and determined not to be a high priority currently.

Water Operator Report updated work currently being completed, mostly leak identification and repair.

Discontinuing the providing of food at the meetings was addressed and a motion was made by Paul Echternacht to discontinue it. This motion was seconded by Anita Owens. This motion passed.

NEW BUSINESS-BOARD:

Administrator Employment Contract and related issues were again tabled. The President called a meeting to be held on January 22, 2010 at noon with Wayne Morrow, Paul Echternacht and Hurshell Malone to be in attendance addressing this issue.

Adding 100+/- new taps, interim rate increase, and recommended tap fee structure were discussed. A motion was made by Taw Tamlin to pursue these topics. This motion was seconded by Hurshell Malone. This motion passed.

REQUESTED BOARD ACTIONS:

Action Items for next meeting:

Element Engineering Meeting Report.

Tap Fee Pricing Proposal.

3rd Filing Expansion Proposal.

Board Training Proposal.

Provide CliftonLarsonAllen,LLP access to discussion with bookkeeper, and send them relevant information to create a proposal for next meeting.

By Laws draft.

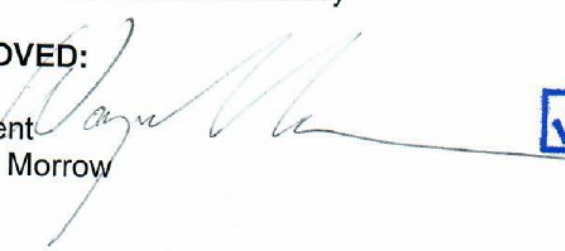
ADJOURNMENT:

With no further business a motion was made by Esta Langlais to adjourn. This motion was seconded by Anita Owens. This motion passed.

SUBMITTED:


Brian Filkowski
System Administrator/Secretary

APPROVED:


President
Wayne Morrow



APPROVED